

Borland

Project Planning Workshop

Course #: QPW10

Format

2-Day Workshop

Audience

Project managers, team leaders, development managers, process group members

Delivery Options

- Face-to-Face Instructor Led

PREPARE PROJECT LEADERS FOR SUCCESS

Today's project teams are more challenged than ever to deliver high-quality products, on-time, that meet customer needs. The Project Planning Workshop teaches the fundamental project management skills required for the planning of development and maintenance projects. After completing this workshop, participants will be able to identify primary project manager activities for the full project lifecycle and draft an initial project schedule.

COURSE DESCRIPTION

A two-day, on-site engagement, the Project Planning Workshop is ideal for project managers, as well as team leaders, development managers, and process group members. The hands-on workshop helps participants set realistic objectives, identify tasks, develop estimates, build schedules, and manage project resources. Class materials are based on industry best practices from ISO and IEEE software and systems standards, the maturity models of the Software Engineering Institute (SEI), and the project management body of knowledge (PMBOK®) of the Project Management Institute.

In instructor-led sessions, participants review, critique, and use tailored templates for key project management work products, such as project plans and schedules. Exercises focus on fundamental skills for establishing a work breakdown structure, estimating effort using Wideband Delphi techniques, and scheduling the project.

Participants also learn to identify the key characteristics of resources needed by a project and how they affect the schedule. In the final course exercise, participants build an action plan for using the workshop materials in their work environment.

COURSE TOPICS

- Initiating a Project
- Establishing Expectations and Priorities
- Selecting a Project Lifecycle Model
- Building a Work Breakdown Structure
- Developing an Estimate of Effort
- Organizing the Project Team and Other Resources
- Building a Project Schedule

“Borland feels that people with extensive industry experience must lead the training and consulting onsite. That was key. The fact the mentors were highly skilled and very senior developers gave EPL a major leg-up.”

Michael Stoeckert, CIO and CTO, EPL, Inc.